

## Conditions of Avenue House School Bursary Awards

The award of a bursary by Avenue House School is subject to the financial resources of the School available at the time. Applicants will be asked to demonstrate financial need by completing a Statement of Financial Circumstances and awards can be up to 50% of the tuition fees.

The final decision will be made by the Governors. Consideration of academic standard, general conduct and overall contribution (either current or potential) to the School is reviewed by the Head. All the information provided will be treated in the strictest confidence.

All bursaries are subject to annual review and the discretion of the Governors, and are also subject to the financial resources of the School available at the time. However any award will, provided the applicant continues to meet the criteria, normally continue as the pupil moves up through the School.

### **Conditions of Award**

1. **Obligations of the pupil:** A pupil who is the subject of an Award is required to work hard, to contribute positively to the life of the School, to be a credit to the School and to set a good example to other pupils.
2. **Obligations of the Parent/s:** The parents are expected to support and encourage the pupil to meet their obligations, and to uphold the aims and the good name of the School. The parents are also required to pay the balance of the account by the first day of term.
3. **Withdrawal of the Award:** The Award may be withdrawn by written notice sent to a parent if, in the opinion of the Governors acting in good faith, the pupil or a parent has not complied with their obligations set out at paragraphs 1 and 2 above, or otherwise the pupil has fallen below the required standards of conduct and progress and in the further opinion of the Governors there has been no significant improvement following consultation with a parent and/or the pupil, and a written warning. Withdrawal of the Award shall take effect from the start of the following term.

Further, the Award may be withdrawn by written notice if the balance of the account remains unpaid after a written reminder has been sent to the parents.

4. **Repayment events:** Parents shall be required upon written notice to repay all or part of the benefits they have received under the Award in any of the following circumstances:
  - a. up to three terms benefit (if received) if the pupil has engaged serious misconduct or has been expelled or removed for reasons of misconduct by the requirement of the Head acting in good faith:
  - b. up to three terms benefit (if received) in a case of the pupil being withdrawn for any reason during a school term without a term's written notice having been given.

5. **Fees in lieu of notice:** For the avoidance of doubt, the benefits payable under an Award do not apply to any term for which the School has required payment of fees in lieu of notice.
6. **Confidentiality:** The school respects the confidentiality of bursary awards made to families and recipients are expected to do likewise.
7. **Standard Terms and Conditions:** These Conditions of Award, as amended from time to time take precedence over any of the School's Standard Terms and Conditions which are inconsistent with them but in all other respects the Standard Terms and Conditions as amended from time to time shall apply and these Conditions of Award shall be interpreted in accordance with them.